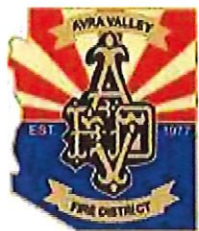


MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Thursday, May 25, 2023
Meeting Time: 5:00 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

1) **Call To Order** Chairman Castanada called the meeting to order at 5:00 PM.

2) **Pledge of Allegiance to the Flag of the United States of America**

3) **Roll Call and Confirmation of a Quorum**

Chairman Castanada	Chief Delfs
Vice-Chairman Armendarez	Assistant Chief Klein
Clerk Bren	Lorrie Palmquist
Director Neilson	Chris Wencker present by phone
Director Goss, absent/excused	55 guests/family members

4) **Recognition of Personnel**

Chief Delfs welcomed the guests and expressed congratulations to all those being promoted this evening. He proudly announced that the District is promoting leaders to positions of real authority and encouraged the promotees to respect others, seek the trust of others, and remember to share credit where credit is due. He opined that appearance, attitude and composure are excellent qualities of a leader, and cautioned the promotes to be firm, fair and friendly. The Chief expressed congratulations to all. Chairman Castanada also expressed congratulations and offered thanks to all the families for their steadfast support and sacrifice.

Battalion Chiefs

Patrick Calhoun
Michael Tharp
Lyle Kennedy

Captains

Paramedic Randal Johnson
Paramedic Kaitlyn Klein
Paramedic Richard Roscoe
Firefighter Ricky Gillmore

10-Year

Lorrie Palmquist

5) **Call To The Public** NONE

6) **Announcements, Current Events & Correspondence**

- AFDA Summer Conference July 9 – July 13, 2023 Renaissance Phoenix-Glendale

7) **Review, Discussion and possible Action to approve the Minutes from the regular meeting held April 27, 2023.**

Vice-Chairman Armendarez motioned to approve the Minutes from the regular meeting held April 27, 2023. Director Neilson seconded. *Motion carried unanimously, 4:0.*

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief's report was included in the packets. There were no questions from the Board members. Chairman Castenada congratulated the Chief on recently assuming the role of Chairman of the Pima County Fire Chiefs Association.

9) **Review, Discussion and possible Action to adopt Resolution 2023-01 Approving and Authorizing the execution of an amendment to the Intergovernmental Agreement with the Northwest Fire District for dispatch services.**

Chief Delfs briefly explained that the City of Tucson allocates costs equally to the group of districts dispatched by the City. The allocation is based upon call volume. Clerk Bren motioned to adopt Resolution 2023-1 approving and authorizing the execution of an amendment to the Intergovernmental Agreement with the Northwest Fire District for dispatch services. Vice-Chairman Armendarez seconded. **Motion carried unanimously, 4:0**

10) **Review, Discussion and possible Action to modify and/or approve the April 2023 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review**

Clerk Bren motioned to approve the April 2023 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Neilson seconded. **Motion carried unanimously, 4:0.**

11) **Review, Discussion and possible Action to adopt the Preliminary FY24 Budget**

Although a copy was contained in the Board packets, a copy of the budget with notes was provided at the meeting. Chief Delfs briefly reviewed the written notes which accompanied the budget. There were no further questions. Clerk Bren motioned to adopt the *Preliminary FY24 Budget*. Vice-Chairman Armendarez seconded. **Motion carried unanimously, 4:0.**

12) **Reports of Board Members and Staff**

Chief Delfs will be absent for the June Board meeting. Director Neilson will be absent for both the June and July Board meetings. Directors Castenada, Armendarez and Neilson plan on attending the AFDA Conference in July.

13) **Future Agenda Items** **hold Public Hearing
adopt FY24 Budget**

14) **Date of Next Board Meeting** **June 22, 2023**

15) **Adjournment**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Neilson seconded. **Motion carried unanimously, 4:0.** Meeting adjourned at 5:55 PM.
Recording Off.


_____ **SIGNED**


_____ **DATE**

Luis Castaneda, Jr., Chairman Thomas Armendarez, Vice-Chairman Cody Bren, Clerk Eric Neilson, Member Michelle Stark-Goss, Member
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