

MINUTES



AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, January 27, 2022
Meeting Time: 4:00 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 4:08 PM.
- 2) **Pledge of Allegiance to the Flag of the United States of America**
- 3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda, Jr	Chief Delfs
Vice-Chairman Bauer (absent/excused)	Assistant Chief Klein (absent/excused)
Clerk Neilson	Lorrie Palmquist (present by phone)
Director Armendarez (absent/excused)	Counsel Wencker (present by phone)
Director Haffner	
- 4) **Recognition of Personnel**

Captain Promotion: Marc Albrecht

10 Year Pins:
Captain Jason Bowden
Captain Jacob Roberts
Firefighter Ricky Gillmore
Firefighter Ralph Hiraes
Paramedic Randal Johnson
Firefighter Izzie Martinez

Ten years is a milestone in the fire service. Chief Delfs offered congratulations and thanks for the years of service. Chairman Castaneda offered thanks for the years of commitment and service to the District.

- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence** NONE
- 7) **Review, Discussion and possible Action regarding the following items for consent:**
A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.
 - **Minutes from the regular meeting held December 16, 2021**

Director Haffner motioned to approve the Consent Agenda. Clerk Neilson seconded.
Motion carried unanimously, 3:0.

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- Regarding staffing, we have made conditional offers of employment to 6 individuals. They will be entering the academy in February.
- The smart & safe funds arrived in December. We expect another disbursement in June.
- We have several grant applications out right now. We are hoping for the AFG Grant to provide funds for new ambulances.

8) **Review, Discussion and possible Action** to modify and/or approve the December 2021 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

We are half way through the fiscal year. We have received 55% of the anticipated revenue and spent 51% of the budget. Clerk Neilson motioned to approve the December 2021 financial reports and authorize the Chairman and clerk to sign the *Certificate of Review*. Director Haffner seconded.

Motion carried unanimously, 3:0.

9) **Review, Discussion and possible Action** to reclassify some of the FY22 contingency budget into FY22 expenditure line items.

Half way through the year it is necessary to make some adjustments to move some of the budgeted contingency up into several expense line items, including capital and training, to allow for unforeseen expenditures which occurred since the budget plan was developed. Chairman Castaneda motioned to approve the proposed budget reclassifications as set forth by the Fire Chief. Director Haffner seconded.

Motion carried unanimously, 3:0.

10) **Reports of Board Members and Staff**

Chairman Castaneda and Director Neilson commented that the recent AFDA Conference was a great networking event.

12) **Future Agenda Items** **FY23 Budget**

13) **Date of Next Board Meeting** **February 24, 2022**

14) **Adjournment**

Director Haffner motioned to adjourn the meeting. Clerk Neilson seconded.

Motion carried unanimously, 3:0. Meeting adjourned at 4:31 PM.

Recording Off.

Eric Neilson
SIGNED

2/24/22
DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

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