

MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Thursday, October 27, 2022
Meeting Time: 5:00 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

- 1) **Call To Order** Chairman Castenada called the meeting to order at 5:02 PM.
- 2) **Pledge of Allegiance to the Flag of the United States of America**
- 3) **Roll Call and Confirmation of a Quorum**

Chairman Castenada	Chief Delfs
Clerk Neilson, absent/excused	Assistant Chief Klein
Director Armendarez	Lorrie Palmquist
Director Bren	Chris Wencker present by phone
Ms. Stark-Goss	
- 4) **Recognition of Personnel** NONE
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence**
 - Friday, Dec 2, 2022 Statutory Compliance Training, Phoenix
 - AFDA 2023 Winter Conference : January 11-13, 2023, Laughlin

NOTE: Agenda items 9 and 10 were taken out of order.

- 9) **Review, Discussion and possible Action to accept the resignation of Board member Sara Bauer.**
Director Armendarez motioned to accept the resignation of Board Member Sara Bauer. Director Bren seconded. *Motion carried unanimously, 3:0*
- 10) **Review, Discussion and possible Action to consider and possibly appoint District resident, Michelle Stark-Goss, to fill the board vacancy created by the resignation of Board Member and Vice-Chairwoman Sara Bauer.**

Ms. Goss introduced herself. She commented that she lives in the Station 193 area. She has been a real estate agent for many years, and currently runs a ranch where she trains and breeds horses. Director Armendarez motioned to appoint Michelle Stark-Goss to fill the Board vacancy created by the resignation of Sara Bauer. Director Bren seconded. *Motion carried unanimously, 3:0.* Chairman Castenada issued the Oath of Office to Ms. Goss. The board members offered welcome.

- 7) **Review, Discussion and possible Action regarding the following items for consent:**
 - **Minutes from the regular meeting held September 22, 2022**

Director Armendarez motioned to approve the consent agenda. Director Bren seconded. *Motion carried unanimously, 4:0.*

8) Chief's Report

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- The District has posted a hiring announcement for a fleet mechanic technician
- Prop 310 may amount to over \$1 million for the District. If it passes, Chief Delfs will swiftly move ahead with ordering the new ambulance as previously approved by the Board.

NOTE: Agenda items 9 and 10 were taken out of order.

11) Review, Discussion and possible Action to remove Ms. Sara Bauer as a key executive and as a signer on the Avra Valley Fire District financial accounts at the National Bank of Arizona and both Pima and Pinal Counties. With friendly amendment to add Ms. Stark-Goss as a signer....

Director Bren motioned to remove Ms. Bauer as a key executive and as a signer on the Avra Valley Fire District financial accounts at the National Bank of Arizona and both Pima and Pinal Counties. Chairman Castenada added a friendly amendment to include that newly appointed board member, Michelle Stark-Goss, be added as a key executive and as a signer on the Avra Valley Fire District financial accounts at the National Bank of Arizona and at both Pima and Pinal Counties. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

12) Review, Discussion and possible Action to add Ms. Michelle Stark-Goss (if appointed to the Board) as a key executive and as a signer on the Avra Valley Fire District financial accounts at the National Bank of Arizona and at both Pima and Pinal Counties.

This item was acted upon in the preceding item.

13) Review, Discussion and possible Action to designate Board Officers: The Vice-Chair position is currently open due to the resignation of Ms. Sara Bauer. The Board may take action to fill the Vice-Chair position or to make changes to other Board officer positions.

After brief discussion, the Board determined to table this item until the November Board meeting.

14) Review, Discussion and possible Action to appoint a Board Member or a resident to fill the vacant position on the Public Safety Personnel Retirement System Local Board.

Chief Delfs addressed the Board explaining that much of the work which had previously been done by the Local Board is now being done by the pension system. The Local Board will meet twice per year. The Fire District has representation on the Local Board, and the Local Board has to have its' own attorney and physician so that there is no conflict with the Fire District. Brief discussion ensued regarding the pension system. Director Bren volunteered to fill the vacant position. Director Goss seconded.

Motion carried unanimously, 4:0.

15) Review, Discussion and possible Action to modify and/or approve the September 2022 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*

Chief Delfs addressed the Board, commenting that the auditors completed their fieldwork last week. The fieldwork was more involved this year because we are required to have a Single Audit for the Federal grant funds received. Director Armendarez motioned to approve the September 2022 financial reports and authorize the Chairman and the Clerk to sign the *Certificate of Review*. Director Bren seconded. *Motion carried unanimously, 4:0.*

16) Reports of Board Members and Staff NONE

17) Future Agenda Items election of board officers

18) Date of Next Board Meeting November 17 at 5:00 PM

19) Adjournment

Director Armendarez motioned to adjourn the meeting. Director Bren seconded.

Motion carried unanimously, 4:0 Meeting adjourned at 5:38 PM.

Recording Off.



Signed

11-17-22

Date

Board Members

Luis Castaneda, Jr. Eric Neilson Thomas Armendarez Cody Bren Michelle Stark-Goss

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