

MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Tuesday, November 21, 2023
Meeting Time: 4:00 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON.

1) **Call to Order** Chairman Castaneda called the meeting to order at 4:00 PM .

2) **Pledge of Allegiance to the Flag of the United States of America**

3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda	Battalion Chief Calhoun
Vice-Chairman Armendarez, present by phone	Battalion Chief Kennedy
Clerk Bren	Battalion Chief Tharp
Director Neilson	Paramedic Roscoe
Director Goss	Family members of Paramedic Roscoe
Chief Delfs	several firefighters
Assistant Chief Klein	
Lorrie Palmquist	
Counsel Wencker, present by phone	

4) **Recognition of Personnel Medal of Merit Award, Captain Richard Roscoe**

Chief Delfs addressed the Board stating that presentation of a Medal of Merit is a very infrequent occurrence and is the highest honor awarded by the Avra Valley Fire District. This Medal is being presented to Captain Roscoe for his exceptional performance in the field during an emergency fire operation. Captain Roscoe demonstrated exemplary leadership, judgment and initiative at a mutual aid structure fire on August 19, 2023 which resulted in saving the lives of firefighters. Captain Roscoe expressed his thanks to the Chiefs who were provided the training necessary to perform in this incident. Chairman Castaneda offered thanks to Captain Roscoe and to his family.

5) **Call To The Public NONE**

6) **Announcements, Current Events & Correspondence**

- AFDA Winter Conference, January 10-12, 2024, Laughlin, NV

7) **Review, Discussion and possible Action regarding the adoption of the Minutes from the regular meeting held on October 26, 2023.**

Clerk Bren motioned to adopt the Minutes from the regular Board meeting held October 26, 2023. Director Neilson seconded. *Motion carried unanimously, 5:0.*

8) Chief's Report

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- The FY24 budget is on target.
- Our ADA website is now live.
- Our Fleet Manager will be traveling to Indiana next week to pick up the new ambulance and drive it back to Arizona.

9) Review, Discussion and possible Action to approve the October 2023 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.

Clerk Bren motioned to approve the October 2023 financial reports and authorize the Chairman and Clerk to sign the Certificate of Review. Director Goss seconded. *Motion carried unanimously, 5:0.*

10) Review, Discussion and Possible Action to renew the District's inclusion in the Arizona Mutual Aid Compact (2024 version). This Compact was made and entered into by and among the signatory Parties, including the State of Arizona, through the Emergency Management Division of the Arizona Department of Emergency and Military Affairs (DEMA/EM).

Chief Delfs stated that the Board has previously allowed the District to sign on with this Compact, and it is recommended that we renew the District's inclusion in the 2024 version. Clerk Bren motioned to renew the District's inclusion in the Arizona Mutual Aid Compact (2024 version). Director Goss seconded. *Motion carried unanimously, 5:0.*

11) Reports of Board Members and Staff

- Lorrie reported her attendance at the recent GFOA class regarding the collaboration between finance and fire.
- Counsel Wencker reported that he has accepted a fulltime position as a litigation attorney, but the position will not be an obstacle to his continuing work for the District.

12) Future Agenda Items

12) Date of Next Board Meeting December 20, 2023 at 4:00 PM

14) Adjournment

Clerk Bren motioned to adjourn the meeting. Director Neilson seconded. *Motion carried unanimously, 5:0* Meeting adjourned at 4:21 PM.

Recording Off



SIGNED

12 20 2023

DATE

Board Members

Luis Castaneda, Jr. Thomas Armendarez Cody Bren Eric Neilson Michelle Stark-Goss

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