

# MINUTES

## AVRA VALLEY FIRE DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Thursday, February 23, 2023

**Meeting Time:** 5:00 PM

**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

#### RECORDING ON.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 5:02 PM.
- 2) **Pledge of Allegiance to the Flag of the United States of America**
- 3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda	Chief Delfs
Vice-Chairman Armendarez	Assistant Chief Klein
Clerk Bren	Lorrie Palmquist
Director Neilson	Chris Wencker present by phone
Director Goss	
- 4) **Recognition of Personnel**      **Badge Pinning for Paramedic Andres Martinez**

Firefighter Martinez has been on staff at Avra Valley Fire for 2 years. During that time, he completed medic school. We are so proud to present him with his Paramedic badge this evening. Congratulations!
- 5) **Call To The Public**    NONE
- 6) **Announcements, Current Events & Correspondence**    NONE
- 7) **Review, Discussion and Possible Action regarding the FY22 Audit Report**

Ms. Palmquist reported that the District received a clean audit report for the fiscal year ended June 30, 2022.. This was a significant audit year because of the A133 Single Audit for the Federal grant funds. The three required opinions relate to the financials, internal controls and compliance issues.
- 8) **Review, Discussion and possible Action to approve the Minutes from the regular meeting held January 26, 2023.**

Director Goss motioned to approve the Minutes from the regular Board meeting held January 26, 2023. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 5:0.*
- 9) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

The Chief highlighted the following items from his report:

  - The District offers congratulations to Chief Klein for a successful AFG Grant application written for Three Points Fire District.
  - The District offers congratulations to Ms. Palmquist for another clean audit.
  - The District also recognizes the Board members for their dedication and devoted leadership.

10) **Review, Discussion and possible Action to modify and/or approve the January 2023 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review**

Ms. Palmquist addressed the Board to summarize District assessed value information. The highest Net Assessed Value (NAV) for the District in recent years was in FY11. Over the next ten years, the District lost 11.50% of the assessed value, with the most significant impact occurring in FY17. The assessed values reported currently show a 9% rebound. It has taken 13 years for the District to come back up to the assessed values of FY11. Clerk Bren motioned to approve the January 2023 financial reports and authorize the chairman and Clerk to sign the *Certificate of Review*. Vice-Chairman Armendarez seconded. **Motion carried unanimously, 5:0.**

11) **Reports of Board Members and Staff**

Chairman Castaneda reported that Laughlin was cold, but the speakers and networking at the AFDA Conference were really great.

12) **Future Agenda Items**

- Formal presentation of FY22 Audit Report
- Large expenditure for IT equipment
- FY24 Budget

13) **Date of Next Board Meeting**            **Tuesday, March 28, 2023 at 5:00 PM**

14) **Adjournment**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Goss seconded. **Motion carried unanimously, 5:0.** Meeting adjourned at 5:26 PM..  
Recording Off.

  
\_\_\_\_\_  
SIGNED

  
\_\_\_\_\_  
DATE

Luis Castaneda, Jr., Chairman   Thomas Armendarez, Vice-Chairman   Cody Bren, Clerk   Eric Neilson, Member   Michelle Stark-Goss, Member  
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