

MINUTES

AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, January 24, 2018
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:15 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:
Chairman Castaneda, Jr. Chief Delfs
Vice-Chairman Bauer, absent/excused Assistant Chief Klein
Clerk Neilson Lorrie Palmquist, Finance/Admin
Director Armendarez, joined by phone Counsel Wencker, excused
Director Haffner
- 4) **Recognition of Personnel**
Chief Delfs shared with the Board that the annual awards ceremony was recently held on January 19, 2018. Captain Coody was recognized as the Firefighter of the Year and many employees received special citations for their service. A retirement plaque was prepared for Captain Beatty.
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence** NONE
- 7) **Review, Discussion and possible Action regarding the following items for consent:**
A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.
 - **Minutes from the regular meeting held December 14, 2017**

Clerk Neilson motioned to approve the consent agenda. Director Armendarez seconded.
Motion carried unanimously, 4:0.

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- As of yesterday, the District was finally able to verify that all annexations since 2009 have been received by the Pima County Elections Department.
- Chief Klein has submitted a proposal for an AFG Grant for vehicles and equipment.
- Captain Coody successfully acquired a grant from Pinal County for hazmat equipment.
- Our District has 6 captains who are attending a Battalion Chief certification course currently being conducted at Tucson Fire. The Chief commented that this is a great opportunity and shows serious dedication of our staff. He reminded the Board that last year Avra Valley Fire hosted classes in which over 200 students attended from 30 different agencies.

9) Review, Discussion and possible Action to approve the December 2017 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.

Chief Delfs shared with the Board that we were just notified by Pima County that our assessed values are 6% lower than last year. Clerk Neilson motioned to approve the December 2017 financial reports and authorize the Chairman and Clerk to sign the Certificate of Review. Director Haffner seconded. **Motion carried unanimously, 4:0.**

10) Reports of Board Members and Staff

- Chairman Castaneda reported that he attended the recent AFDA Conference in Laughlin, commenting that many of the classes continue to be redundant. Directors Neilson and Armendarez also attended and reported that many of the classes are stale.
- Chairman Castaneda recently attended the Marana Chamber of Commerce luncheon in which speakers from MUSD discussed the importance of embracing the environment of technology in preparation for career readiness.
- Chief Delfs offered public thanks to the Union and the Board for their gift of a recognition mug and gift card.
- Lorrie recently attended the 2018 State & Local Government Conference in Phoenix and will be attending the 2018 Governmental Accounting Update Conference also in Phoenix.

11) Future Agenda Items

- FY17 Audit presentation
- Discussion of resuming a regular Board meeting day and time

12) Date of Next Board Meeting : February 28, 2018 10:00 AM

13) Adjournment

Director Armendarez motioned to adjourn the meeting. Clerk Neilson seconded. **Motion carried unanimously, 4:0** Meeting adjourned at 8:49 AM.

Recording Off

SIGNED

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

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