

MINUTES

AVRA VALLEY FIRE DISTRICT

PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, June 28, 2017
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:02 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:
Chairman Castaneda, Jr. Chief Delfs
Vice-Chairman Bauer (absent & excused) Assistant Chief Klein
Clerk Neilson Lorrie Palmquist, Finance/Admin
Director Horch Counsel Wencker (present by phone)
Director Armendarez

Also in attendance were several firefighters, 1 resident, and several family members.

- 4) **Recognition of Personnel**
Chief Delfs presented a 10-year service pin to Captain Dan Coody, commenting that our District would not be the same without his service.

Chief Delfs welcomed Firefighter Paxton Moran to the Avra Valley family. Firefighter Moran's father pinned his badge.

5) **Public Hearing on Proposed Budget FY 2018**

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the proposed budget was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. A second Public Hearing will be held at 6:00 this evening at Station 191. Following the second Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the Adopted FY 2018 Budget shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

5.1) Public Comment on the FY 2018 Budget and the call for an override election for the purpose of requesting additional secondary property tax revenue for the District pursuant to ARS 48-807 sec 5. The Chairman called for any public comment. Chief Delfs emphasized that the *Proposed Budget* takes into consideration all legacy payouts and employer contribution rate increases related to recent legislative mandates from the Public Safety Personnel Retirement System. He commented that the projected contingency which we estimate to carryover from the current fiscal year into next fiscal year will be thoroughly utilized by the end of the two year budgeted period.

One resident in attendance inquired about the proposed tax levy rate increase. The Chairman explained that the temporary tax levy override from \$3.25 to \$3.50 did not pass during the November 2016 election, and that the District intends to place the issue on the ballot for this coming November. The Chief commented that the upcoming election will be a mail-in ballot election.

After no further discussion, Director Horch motioned to adjourn the Public Hearing at 10:19 AM. Director Armendarez seconded. **Motion carried unanimously, 4:0.**

6) Call To The Public **None.**

7) Announcements, Current Events & Correspondence

- Chief Delfs and 2 Board members have registered for the upcoming AzFireChief's/AFDA Joint Leadership Conference in Glendale July 11-14, 2017.
- A sampling of "Thank You" letters from children in the District were included in the packets

8) Review, Discussion and possible Action regarding the following items for consent:

- Minutes from the regular session held May 22, 2017
- Minutes from Executive Sessions A and B held May 22, 2017

Director Horch motioned to approve the *Minutes* from the regular session and executive sessions held May 22, 2017. Clerk Neilson seconded. **Motion carried unanimously, 4:0.**

9) Chief's Report

Chief Delfs announced that during the meeting this morning, two of our apparatus were requested for the Goodwin Fire in Prescott. This will be the eleventh wildland deployment during the current fiscal year. We are very appreciative of the wildland firefighters.

10) Review, Discussion and possible Action to approve the May 2017 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Director Horch motioned to approve the May 2017 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded. **Motion carried unanimously, 4:0.**

11) Review, Discussion and possible Action to make changes to the proposed budget

Chief Delfs commented that the *Proposed Budget* does include the recent known upcoming expenditures for apparatus repair and building maintenance.

12) Review, Discussion and possible Action to approve the emergency expenditure of \$5600 for repair of the well pump at Station 193, as well as the emergency repair of the well pump at Station 191.

The well pump in the ground at Station 193 went out. The Chairman was notified the day of the event and emergency approval was given to seek repair with the caveat that retroactive approval be formally given at the next Board meeting. Subsequently, the same problem occurred with the in-ground well pump at Station 191. Director Horch motioned to approve the emergency expenditure of \$5600 for repair of the well pump at Station 193, as well as additional expenditure for repairs of the well pump at Station 191. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

13) Review, Discussion and possible Action regarding Resolution 2017-07 pertaining to Drowning Impact Awareness Month – August 2017

Chief Delfs explained that a larger number of pool drownings occur in August throughout the State. All fire districts have been asked to approve the resolution. Chairman Castaneda motioned to adopt Resolution 2017-07 to declare August “Drowning Impact Awareness Month”. Director Horch seconded. *Motion carried unanimously, 4:0.*

14) Review, Discussion and possible Action regarding the amendment to the Southern Arizona Fire & Rescue Consortium dispatch agreement for FY17-18

Director Horch motioned to approve the amendment to the Southern Arizona Fire & Rescue consortium dispatch agreement. Clerk Neilson seconded. *Motion carried unanimously, 4:0.*

15) Review, Discussion and possible Action regarding the possible surplus of Ambulance 307

Chief Delfs explained that Ambulance 307 was in a serious accident many years ago. Although it continues to pass inspection, it is becoming more and more costly for the District to maintain it. Clerk Neilson inquired when the District would replace the ambulance if it is surplus. The Chief responded that the District has written grants for 3 ambulances and we are waiting for a reply. Clerk Neilson motioned to approve the surplus of Ambulance 307. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

16) Review, Discussion and possible Action regarding approval of expenses for the maintenance of Apparatus 216 for engine repairs and for Apparatus 217 water tank replacement

Chief Delfs explained that although the engine on Apparatus 216 was rebuilt within the past several years, the rings never seated properly. The parts are out of warranty. The good news is that the labor cost will be waived if we take it back to the original vendor. The cost of repair is estimated at \$6000.

Engine 217 is currently out of service because the tank continues to leak. There is an estimated six week turnaround for repairs. This engine is meant to be operated on pavement. Because we have many off-road calls, the tank bounces against the frame causing it to leak. Only two responses were received. One estimate is approximately \$11,000 if our mechanic does all the repairs. The second estimate is for \$12,500 with a one-year warranty and the vendor will complete all the repairs.

Director Horch motioned to approve expenses necessary to repair the engine on Apparatus 216 and to replace the tank on Apparatus 217. Director Armendarez seconded. *Motion carried unanimously, 4:0.*

17) Reports of Board Members and Staff

Counsel Wencker mentioned that he will be in Arizona on December 13, and suggested that we schedule the December Board meeting for that date since he could be here in person.

18) Future Agenda Items

19) Date of Next Board Meeting:

June 28, 2017 6:00 PM Station 191
July meeting date : Monday, July 31 at 10:00 AM

20) Adjournment

Director Horch motioned to adjourn the meeting. Clerk Neilson seconded.
Motion carried unanimously, 4:0. Meeting adjourned at 11:01 AM.

Recording Off.

SIGNED

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

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