

# MINUTES

## AVRA VALLEY FIRE DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Friday, November 17, 2017  
**Meeting Time:** 10:30 AM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

The Avra Valley Fire District Governing Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. section 38-431.03 (A) (3) for consultation and legal advice with the attorney for the District. Pursuant to A.R.S. section 38-431.03, executive sessions are confidential.

The order of the Agenda may be altered or changed by the Avra Valley Fire District Governing Board. Copies of the Agenda are available at the District's administrative office located at 15790 W. Silverbell Rd., Marana, AZ 85653. If you require an accommodation or materials in accessible format for this event, please call the Avra Valley Fire District Administration Office at 520-682-3255, at least five business days in advance.

MEMBERS OF THE AVRA VALLEY FIRE DISTRICT WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

### Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 10:32 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:  
Chairman Castaneda, Jr. Chief Delfs  
Vice-Chairman Bauer Assistant Chief Klein  
Clerk Neilson Lorrie Palmquist, Finance/Admin  
Director Armendarez, present by phone Counsel Wencker, present by phone  
Director Haffner
- 4) **Recognition of Personnel** NONE
- 5) **Call To The Public** NONE
- 6) **Announcements, Current Events & Correspondence**
  - AFDA Conference January 11-13, 2018 in Laughlin
  - Several Thank You notes received from residents in Napa Valley
  - Director Bauer handed out a "Thank You" letter from a resident
- 7) **Review, Discussion and possible Action regarding results of the November 2017 general election**

Chief Delfs addressed the Board offering sincere thanks and congratulations to the union for canvassing the District. We have received official confirmation from both counties that Prop 461 passed. The Chief stated that he will be following up with both counties on the implementation of the proposition. The Chairman offered thanks to everyone who worked on the election. Chief Delfs also stated that he is following up on the recent annexations into the District to make sure they are added to the voting rolls.

8) **Review, Discussion and possible Action** to elect Officers of the Avra Valley Fire Board of Directors

Chairman Castaneda called for nominations for Clerk of the Board. Chairman Castaneda motioned to elect Eric Neilson to fill the position of Clerk of the Avra Valley Fire District Board of Directors. Director Haffner seconded the nomination. Mr. Neilson accepted the nomination. After no other nominations, the Chairman motioned to elect Eric Neilson to fill the Clerk position by acclamation. Director Bauer seconded the motion. ***Motion carried unanimously 5:0.***

Chairman Castaneda called for nominations for Vice-Chairman of the Board. Clerk Neilson motioned to elect Sara Bauer as Vice-Chairman of the Avra Valley Fire District Board of Directors. Director Armendarez seconded the nomination. Ms. Bauer accepted the nomination. After no other nominations, Chairman Castaneda motioned that Sara Bauer fill the Vice-Chairman position by acclamation. The motion was seconded by Clerk Neilson. ***Motion carried unanimously, 5:0.***

Chairman Castaneda called for nominations for Chairman of the Board. Clerk Neilson motioned to elect Luis Castaneda as Chairman of the Avra Valley Fire District Board of Directors. Director Armendarez seconded the motion. Mr. Castaneda accepted the nomination. After no other nominations, Clerk Neilson motioned that Luis Castaneda fill the Chairman position by acclamation. The motion was seconded by Director Armendarez. ***Motion carried unanimously, 5:0.***

9) **Review, Discussion and possible Action** regarding the following items for consent:

*A consent agenda allows the Board to approve several items simultaneously without the need to file separate motions for each item. Items are usually believed to be non-controversial and do not require further explanation. Any Board Member may ask that an item be removed from the consent calendar and considered separately.*

- **Minutes from the regular meeting held October 20, 2017**

Vice-Chairman Bauer motioned to approve the consent agenda. Clerk Neilson seconded. ***Motion carried unanimously, 5:0.***

10) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

Chief Delfs addressed the Board highlighting the following items:

- Captain Beatty is retiring from the fire service on November 27, 2017. We wish him all the best.
- Prop 461 passed. We are working on implementation.
- Awards/Holiday party will be January 19 at Station 191 at 6 PM.
- The wildland type 3 engine is being repaired at a new company in Casa Grande and will be ready for the Spring wildland season

11) **Review, Discussion and possible Action** to approve the October 2017 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Chief Delfs stated that October 31 marks 33% through the fiscal year, and the District reported 33% of budgeted revenues received, with slightly less than 33% in recorded expenditures. The County accounts are in the positive. The reserve carryover from last fiscal year carried us through the first quarter of the

new fiscal year. The SAFER grant period ends in December. We are still awaiting payment from the State Forestry for 4 fires. Vice-Chairman Bauer motioned to approve the October 2017 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Neilson seconded. **Motion carried unanimously, 5:0.**

**12) Review, Discussion and possible Action regarding Resolution Number 2017-11, a resolution of the Governing Board for the Avra Valley Fire District approving and authorizing the execution of an intergovernmental agreement with the Northwest Fire District concerning ambulance transportation services.**

Chief Delfs addressed the Board stating that the District has had an agreement with Northwest Fire District for a common area around Marana Clinic. Our CON has been in place for several years, while Northwest Fire only received their CON for that area 2 years ago. Our District did not protest their CON as long as Northwest agreed to serve in a backup capacity as necessary. We recently met with Northwest Fire and asked them to extend the agreement for 5 years. Northwest Fire agreed and their Board of Directors unanimously voted to extend the IGA. Avra Valley Fire will continue to have the primary right of service and Northwest Fire will provide backup in the area. Northwest Fire has expressed that they have no future ambitions of usurping the area from us.

Vice-Chairman Bauer motioned to approve Resolution #2017-11 and authorize the execution of an intergovernmental agreement with the Northwest Fire District concerning ambulance transportation services. Clerk Neilson seconded. **Motion carried unanimously, 5:0.**

**13) Reports of Board Members and Staff**

A brief discussion ensued regarding which classes will be offered at the January and July AFDA Conferences.

**14) Future Agenda Items**

**15) Date of Next Board Meeting : December 14, 2017 8 AM**

**16) Adjournment**

Vice-Chairman Bauer motioned to adjourn the meeting. Clerk Neilson seconded. **Motion carried unanimously, 5:0.** Meeting adjourned at 11:15.

Recording Off.

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**SIGNED**

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**DATE**

**Board Members**

**Luis Castaneda, Jr.   Sara Bauer   Eric Neilson   Thomas Armendarez   James Haffner**

*In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).*