

MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Tuesday, March 19, 2024
Meeting Time: 4:30 PM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On

1) **Call to Order** Chairman Castaneda called the meeting to order at 4:30 PM.

2) **Pledge of Allegiance to the Flag of the United States of America**

3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda	Chief Delfs
Vice-Chairman Armendarez	Assistant Chief Klein, absent/excused
Clerk Bren	Lorrie Palmquist
Director Neilson	Counsel Wencker, absent/excused
Director Goss	Battalion Chief Calhoun
	Jack Leeper, Stifel, present by Zoom

4) **Call To The Public** NONE

6) **Announcements, Current Events & Correspondence**

- Save the Date: AFDA Summer Conference July 15 -19, 2024

7) **Review, Discussion and possible Action** regarding the adoption of the *Minutes* from the regular meeting held on February 22, 2024.

Vice-Chairman Armendarez motioned to adopt the *Minutes* from the regular meeting held February 22, 2024. Clerk Bren seconded. ***Motion carried unanimously, 5:0.***

8) **Chief's Report**

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- In light of the number of resignations and new hires we have on-boarded this fiscal year, we are looking at significant raises for the upcoming budget. Chief Klein is also writing for a SAFER Grant for next fiscal year. Vice-Chairman Armendarez inquired about how other districts are addressing shortages in staffing. Chief Delfs stated that there is a nationwide shortage right now, with significantly fewer people going through training academies. Brief discussion ensued.

9) **Review, Discussion and possible Action** to approve the February 2024 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Director Goss motioned to approve the February 2024 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Bren seconded. ***Motion carried unanimously, 5:0.***

AGENDA ITEMS 10 AND 11 WERE CONSIDERED TOGETHER

Mr. Jack Leeper from Stifel gave a brief presentation via Zoom regarding both the issuance of the next series of voter-approved bonds from 2012, as well as the refunding of the outstanding bonds. He anticipates selling new bonds early to mid April with a closing date in May. He anticipates the refunding to coincide with the next debt service date of July 1. Stifel will be monitoring the interest rates to determine the most appropriate time to move forward with the sale. Brief discussion ensued.

10) **Review, Discussion and possible Action** to consider and, if deemed advisable, to adopt Resolution 2024-01 authorizing the issuance and sale of General Obligation Bonds, Project of 2012, Series B (2024), of the District and adopting certain post-issuance continuing disclosure compliance procedures and issuance and post-issuance tax compliance procedures, and granting authority to the Fire Chief to approve the final terms and conditions of the Bonds, to take all steps necessary to complete the financing, and directing Stifel as underwriter to complete the financing.

11) **Review, Discussion and possible Action** to consider and, if deemed advisable, to adopt Resolution 2024-02 authorizing the issuance and sale of Refunding Bonds of the District, and granting authority to the Fire Chief to approve the final terms and conditions of the refunding, to take all steps necessary to complete the financing, and directing Stifel as underwriter to complete the financing.


Clerk Bren motioned to adopt Resolution 2024-01 and Resolution 2024-02 as outlined in Agenda items 10 and 11, and to grant authority to the Fire Chief to approve the final terms and conditions and to take all steps necessary to complete the financing, and to direct Stifel as underwriter to complete the financing. Director Neilson seconded. Chairman Castaneda called for a roll call vote.

Chairman Castaneda Aye
Vice-Chairman Armendarez Aye
Clerk Bren Aye
Director Goss Aye
Director Neilson Aye
Motion carried unanimously, 5:0.

- 12) Reports of Board Members and Staff **NONE**
- 13) Future Agenda Items **Proposed Budget in May, Final Budget in June**
- 14) Date of Next Board Meeting **April 25, 2024 4:30 PM**
- 15) Adjournment

Clerk Bren motioned to adjourn the meeting. Director Goss seconded.
Motion carried unanimously, 5:0. Meeting adjourned at 5:29 PM.

Recording Off.



SIGNED



DATE

Board Members

Luis Castaneda, Jr. Thomas Armendarez Cody Bren Eric Neilson Michelle Stark-Goss

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