

# MINUTES

## AVRA VALLEY FIRE DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Thursday, May 23, 2024  
**Meeting Time:** 4:30 PM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

#### RECORDING ON

1) **Call to Order** Chairman Castenada called the meeting to order at 4:34 PM.

2) **Pledge of Allegiance to the Flag of the United States of America**

3) **Roll Call and Confirmation of a Quorum**

Chairman Castaneda	Chief Delfs, absent/excused
Vice-Chairman Armendarez, present by phone	Assistant Chief Klein
Clerk Bren, absent/excused	Lorrie Palmquist
Director Neilson	Counsel Wencker, present by phone
Director Goss, absent/excused	Captain Gillmore, Union President

Several family members were in attendance for the badge pinnings.

4) **Recognition of Personnel Badge Pinnings**

**Firefighter Chris Wright, Firefighter Andrew Rutherford, Firefighter Chad Wright**

Assistant Chief Klein welcomed the new firefighters and their families. He encouraged the firefighters to have a real sense of accomplishment, gratitude, pride and purpose, stating that the road to this profession is not an easy one. Chief Klein expressed thanks to the families for their support during the rigorous course of study, and emphasized that these firefighters will be able to impact the lives of others in a way that few are privileged to experience. Chief Klein issued the *Oath of Office* to the new firefighters, and the badges were pinned by family members. Chairman Castenada offered congratulations to the firefighters and expressed both thanks and encouragement to the families.

5) **Call To The Public** NONE

6) **Announcements, Current Events & Correspondence**

- Save the Date: AFDA Summer Conference July 15 -19, 2024

7) **Review, Discussion and possible Action regarding the adoption of the *Minutes* from the regular meeting held on April 25, 2024.**

Vice-Chairman Armendarez motioned to approve the *Minutes* from the regular meeting held April 25, 2024. Director Neilson seconded. ***Motion carried unanimously, 3:0.***

8) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

Chief Klein highlighted the following items:

- The District has made contingent offers of employment to 3 people. They are in the process of completing the pre-employment process.



- All of the Battalion Chiefs have received approval from the State Fire School to serve as instructors for certification courses.
- Our Type 6 deployed several times in the last month and our tender is currently out on assignment.
- The new ambulance is in service at Station 191

Chairman Castaneda inquired about the MOU with the Local 4462. President Gillmore responded that they anticipate extending the MOU Agreement.

9) **Review, Discussion and possible Action to approve Resolution 2024-03 Relating to the Intergovernmental Agreement with Northwest Fire District for Emergency Dispatching Services.** Assistant Chief Klein addressed the Board sharing that every year the District signs an agreement with Northwest Fire District for dispatch services. This agreement will be for a five-year period with an automatic 2% increase for each year within the contract term. After no further discussion, Chairman Castaneda motioned to approve Resolution 2024-03 concerning the Intergovernmental Agreement with Northwest Fire District for Emergency Dispatching Services. Director Neilson seconded.  
*Motion carried unanimously, 3:0.*

10) **Review, Discussion and possible Action to approve the April 2024 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.** Director Neilson motioned to approve the April 2024 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Vice-Chairman Armendarez seconded.  
*Motion carried unanimously, 3:0.*

11) **Review, Discussion and possible Action to adopt the Preliminary FY25 Budget including the tax levy rate of \$3.75 and the bond levy rate of \$ .58.** Assistant Chief Klein addressed the Board commenting that the Proposed FY25 Budget submitted is legally balanced, contains conservative revenue projections and includes a full staffing model, as well as incorporates the new payscale which was previously approved for implementation on July 1, 2024. After brief discussion, Director Neilson motioned to adopt the Proposed FY25 Budget including the tax levy rate of \$3.75 and the bond levy rate of \$ .58, and to direct staff to post it as required by law in preparation for the Public Hearing and final adoption at the June Board meeting. Vice-Chairman Armendarez seconded.  
*Motion carried unanimously, 3:0.*

12) **Reports of Board Members and Staff** NONE

13) **Future Agenda Items** Public Hearing and Adoption of *FINAL* FY25 Budget

14) **Date of Next Board Meeting including Public Hearing:** Tuesday, June 25, 2024 4:30 PM

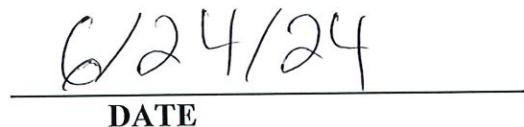
15) **Adjournment**

Vice-Chairman Armendarez motioned to adjourn the meeting. Director Neilson seconded.

*Motion carried unanimously, 3:0.* Meeting adjourned at 5:09 PM.

Recording Off.

  
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SIGNED

  
\_\_\_\_\_  
DATE

**Board Members**

**Luis Castaneda, Jr. Thomas Armendarez Cody Bren Eric Neilson Michelle Stark-Goss**

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