

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting Date: Thursday, June 22, 2023

Meeting Time: 5:00 PM

Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

RECORDING ON

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL AND CONFIRMATION OF A QUORUM

Board Members in Attendance

Vice-Chairman Armendarez

Clerk Bren

Director Goss

Staff Members in Attendance

Assistant Chief Klein

Lorrie Palmquist

Others in Attendance

Counsel Wencker, by phone

Absent/Excused

Chairman Castaneda

Director Neilson

Chief Delfs

4. RECOGNITION OF PERSONNEL NONE

5. CALL TO THE PUBLIC NONE

6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE

AFDA Conference July 11-13, 2023 Renaissance Phoenix-Glendale

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING HELD MAY, 2023.

Clerk Bren motioned to approve the *Minutes* of the regular meeting held on May 25, 2023.

Director Goss seconded. *Motion carried unanimously, 3:0.*

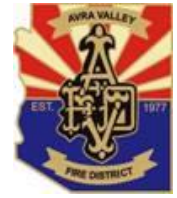
8. CHIEF'S REPORT

The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

There were no questions, comments or discussion regarding the Chief's report.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MAY 2023 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW.

Director Goss motioned to approve the May 2023 financial reports and authorize the Vice-Chairman and the Clerk to sign the *Certificate of Review*. Clerk Bren seconded. *Motion carried unanimously, 3:0.*



10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE AUDITOR'S ENGAGEMENT LETTER RELATED TO AN A-133 AUDIT FOR FY23 AS A RESULT OF ADDITIONAL UNIFORM GUIDANCE PERTAINING TO FEDERAL GRANTS.

Director Goss motioned to accept the auditor's engagement letter for FY23. Clerk Bren seconded.
Motion carried unanimously, 3:0.

11. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ACCEPT OR DENY THE SETTLEMENT OFFER FROM PINAL COUNTY IN THE AMOUNT OF \$7,192.50 FOR DAMAGES TO THE FLOORING AT STATION 194 DURING THE NOVEMBER 2022 ELECTIONS AND TO AUTHORIZE THE CHAIRMAN TO SIGN THE SETTLEMENT AND THE RELEASE OF CLAIMS DOCUMENTS.

Clerk Bren motioned to accept the settlement offer from Pinal County in the amount of \$7,192.50 for damages to the flooring at Station 194 and to authorize the Vice-Chairman to sign the *Settlement and Release of Claims* document. Director Goss seconded. *Motion carried unanimously, 3:0*

12. PUBLIC HEARING ON PROPOSED FY24 BUDGET

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the *FY24 Proposed Budget* was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. Following the Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the *Adopted FY24 Budget* shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

Director Goss motioned to open the Public Hearing. Clerk Bren seconded.
Motion carried unanimously, 3:0. The regular Board meeting adjourned into a Public Hearing.

13. PUBLIC COMMENT ON THE FY24 BUDGET PURSUANT TO ARS 48-807

There was no public comment

14. ADJOURNMENT OF PUBLIC HEARING

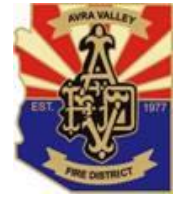
There were no members of the public present. The Vice-Chairman called for discussion or comment. Hearing none, Director Goss motioned to adjourn the Public Hearing. Clerk Bren seconded.
Motion carried unanimously, 3:0. The Public Hearing adjourned and the regular meeting resumed.

15. REVIEW, DISCUSSION AND POSSIBLE ADOPTION OF THE FY24 BUDGET INCLUDING THE ADOPTION OF THE SECONDARY PROPERTY TAX LEVY OF \$3.50 AND THE BOND REPAYMENT LEVY OF \$.58 OR OTHER LEVY AMOUNTS AS DETERMINED BY THE BOARD OF DIRECTORS.

Clerk Bren motioned to adopt the FY24 Budget including the secondary property tax levy of \$3.50 and the bond levy of \$.58, as well as to authorize the Vice-Chairman and the Clerk to sign the *Budget Certificate of Review*. Director Goss seconded. *Motion carried unanimously, 3:0*



AVRA VALLEY FIRE DISTRICT
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 Phone: 520-682-3255 Fax: 520-682-5458
 www.avfire.org



16. REPORTS OF BOARD MEMBERS AND STAFF NONE

17. FUTURE AGENDA ITEMS

The Board may not discuss or take any action on topics presented for future agendas.
 Upcoming badge pinnings

18. DATE OF NEXT BOARD MEETING

The date of the next Board meeting will be July 27, 2023.

19. ADJOURNMENT

Clerk Bren motioned to adjourn the meeting. Director Goss seconded.
Motion carried unanimously, 3:0. Meeting adjourned at 5:23 PM.
RECORDING OFF

Luis Castaneda

7-27-23

SIGNED

DATE

BOARD MEMBERS

LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS

In accordance with the Federal law and the U.S. Department of Agriculture policy, Avra Valley Fire District is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202)720-6382 (TDD).