



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Meeting Date:** Thursday, August 22, 2024  
**Meeting Time:** 4:30 PM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

**RECORDING ON**

**1. CALL TO ORDER**

Chairman Castaneda called the meeting to order at 4:32 PM.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**3. ROLL CALL AND CONFIRMATION OF A QUORUM**

<b>Board Members in Attendance</b>	<b>Staff Members in Attendance</b>	<b>Others in Attendance</b>
Chairman Castaneda	Chief Delfs	Counsel Wencker, by phone
Vice-Chairman Armendarez	Assistant Chief Klein	Chris Ackerly,
Clerk Bren	Lorrie Palmquist	Pima County Treasurer
	Battalion Chief Tharp	
	Captain Gillmore	

**Absent/Excused**

Director Goss  
 Director Neilson

- 4. RECOGNITION OF PERSONNEL** NONE
- 5. CALL TO THE PUBLIC** NONE
- 6. ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE** NONE

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING THE ADOPTION OF THE MINUTES FROM THE REGULAR MEETING HELD ON JULY 25, 2024.**

Clerk Bren motioned to adopt the Minutes from the regular Board meeting held on July 24, 2024. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 3:0.*

**8. CHIEF’S REPORT**

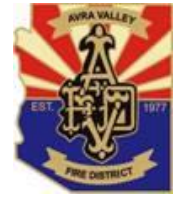
The Fire Chief may update the Board on items of interest relating to but not limited to the following: fire suppression, EMS and wildland services, response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board member's packets or by email. The Board members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

The coolers were installed in the apparatus bays at St 192 and St 193.

The Chief, along with the Fleet Manager, attended a pre-construction meeting regarding a new Type 1 Engine

The Chief has been re-elected as Chairman of the Pima County Fire Chief’s Association



**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE JULY 2024 FINANCIAL REPORTS AND AUTHORIZE THE CHAIRMAN AND CLERK TO SIGN THE CERTIFICATE OF REVIEW**

Vice-Chairman Armendarez motioned to approve the July 2024 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Clerk Bren seconded.

*Motion carried unanimously, 3:0.*

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2024-04 OFFICIALLY REQUESTING THAT THE PINAL COUNTY ELECTION BE CANCELLED DUE TO THE FACT THAT THE BOARD HAS ONLY TWO SEATS UP FOR ELECTION AND ONLY TWO CANDIDATES HAVE BEEN NOMINATED**

Clerk Bren motioned to adopt resolution 2024-04 officially requesting that the Pinal County election be cancelled. Vice-Chairman Armendarez seconded. *Motion carried unanimously, 3:0.*

**11. REVIEW, DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE AUDITOR’S ENGAGEMENT LETTER FOR THE REQUIRED ANNUAL AUDIT AS WELL AS AN A-133 SINGLE AUDIT PERTAINING TO FEDERAL GRANTS**

Vice-Chairman Armendarez motioned to accept the auditor’s engagement letter for the required annual audit as well as an A-133 Single Audit pertaining to federal grants for FY24. Clerk Bren seconded.

*Motion carried unanimously, 3:0.*

**12. REPORTS OF BOARD MEMBERS AND STAFF**

Chairman Castaneda reported that he recently had a successful cataract surgery.

**13. FUTURE AGENDA ITEMS**

*(The Board may not discuss or take any action on topics presented for future agendas.)*

**14. DATE OF NEXT BOARD MEETING**

The date of the next Board meeting will be September 26, 2024

**15. ADJOURNMENT**

Vice-Chairman Armendarez motioned to adjourn the meeting. Clerk Bren seconded.

*Motion carried unanimously, 3:0.* Meeting adjourned at 4:42 PM

**RECORDING OFF**

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SIGNED

\_\_\_\_\_  
DATE

**BOARD MEMBERS**

**LUIS CASTANEDA, JR. THOMAS ARMENDAREZ CODY BREN ERIC NEILSON MICHELLE STARK-GOSS**

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