

# MINUTES

## AVRA VALLEY FIRE DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS



**Meeting Date:** Friday, July 26, 2019  
**Meeting Time:** 8:00 AM  
**Location:** 21021 E. Homestead Drive, Red Rock, AZ 85145

#### Recording On.

- 1) **Call To Order** Chairman Castaneda called the meeting to order at 8:06 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** In attendance:

Chairman Castaneda, Jr	Chief Delfs
Vice-Chairman Bauer	Assistant Chief Klein
Clerk Neilson	Lorrie Palmquist
Director Armendarez	Counsel Wencker (present by phone)
Director Haffner, Absent/Excused	
- 4) **Recognition of Personnel** NONE.
- 5) **Call To The Public** NONE.
- 6) **Announcements, Current Events & Correspondence**

Chief Delfs commented that we want to reserve hotel spots for the January 2020 AFDA Conference in Laughlin as soon as the hotel information becomes available.

- 7) **Review, Discussion and possible Action** regarding the following items for consent:

- ***Minutes from the meetings and public hearings held June 28, 2019***

Vice-Chairman Bauer motioned to approve the consent agenda. Clerk Neilson seconded.  
***Motion carried unanimously, 4:0.***

- 8) **Chief's Report**

*The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.*

The Chief highlighted the following items from his report:

- Regarding wildland, the State is beginning to deploy private third parties ahead of fire districts as a cost savings measure. Yet, in the first month of the new fiscal year we have earned \$50,000 for 8 incidents,
- Chief Klein put together a stellar testing/promotional process for captains. All of our candidates performed really well. We used role players and graders from many other districts. Dave Collings will be promoted soon to fill the recent opening. Firefighter Chris George is second on the list. The list will last for two years and can be extended for another year.

9) **Review, Discussion and possible Action** to approve the June 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the June 2019 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Armendarez seconded.

**Motion carried unanimously, 4:0.**

10) **Executive Session regarding annual evaluation of the Fire Chief's performance and employment**

*Pursuant to A.R.S. section 38-431.03(A)(1), the Governing Board may vote to enter Executive Session for discussion and consideration of employment, assignment, appointment, promotion, demotion, salary, benefits, discipline, or dismissal of Fire Chief Brian Delfs. Chief Delfs has been notified as required by law and he has waived his right to request that deliberations be held during a meeting open to the public.*

Chairman Castaneda motioned to convene in Executive Session with the four Board members, Chief Delfs and Counsel Wencker. Vice-Chairman Bauer seconded. **Motion carried unanimously, 4:0**

Regular Session reconvened at 8:31 AM.

11) **Review, Discussion and possible Action** regarding items considered in the Executive Session

Vice-Chairman Bauer motioned to continue the Fire Chief's contract at the present terms and to direct the Fire Chief to collect the full amount of the salary specified in the contract. The motion was seconded by Director Armendarez. **Motion carried unanimously, 4:0.**

12) **Reports of Board Members and Staff**

- Chief Delfs reported that he attended the recent AFDA Conference in Glendale, commenting that it was a better conference than in previous years and there was better attendance.
- Director Armendarez reported that he also attended the AFDA Conference.

13) **Future Agenda Items**


14) **Date of Next Board Meeting**                      **August 23, 2019**

15) **Adjournment**

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.

**Motion carried unanimously, 4:0.** Meeting adjourned at 8:43 AM.

**Recording Off.**

  
\_\_\_\_\_  
**SIGNED**

8-23-19  
\_\_\_\_\_  
**DATE**

**Board Members**

**Luis Castaneda, Jr.    Sara Bauer    Eric Neilson    Thomas Armendarez    James Haffner**

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