

MINUTES

AVRA VALLEY FIRE DISTRICT

REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Friday, December 28, 2018
Meeting Time: 8:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On.

- 1) **Call To Order** Vice-Chairman Bauer called the meeting to order at 8:06 AM.
- 2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.
- 3) **Roll Call** Secretary Palmquist called roll. In attendance:
Chairman Castaneda, Jr., present by phone Chief Delfs
Vice-Chairman Bauer Assistant Chief Klein
Clerk Neilson Lorrie Palmquist
Director Armendarez Counsel Wencker (present by phone)
Director Haffner Captain Tony Donaldson

4) **Recognition of Personnel**

Chief Delfs presented a 10-year service pin to Captain Tony Donaldson, stating that he always conducts his duties with a smile and a positive attitude and is dearly loved by the community. Captain Donaldson responded that he is proud to be a part of the Avra Valley family. Chairman Castaneda thanked Captain Donaldson for his service.

5) **Call To The Public** None

6) **Announcements, Current Events & Correspondence**

- **Jan 11, 2019 Annual Holiday Celebration & Awards Presentation, 6 PM, Roadrunner Elementary**
- **AFDA Conference January 17-19, 2019 in Laughlin, room block deadline Jan 3, 2019**
- **Thank you letters received from residents**

7) **Review, Discussion and possible Action regarding the following items for consent:**

- ***Minutes* from the regular session held November 16, 2018**

Chairman Castaneda motioned to approve the *Minutes* from the regular Board meeting held November 16, 2018. Director Armendarez seconded. ***Motion carried unanimously, 5:0.***

8) **Review, Discussion and possible Action to elect Officers of the Avra Valley Fire Board of Directors**

Vice-Chairman Bauer called for nominations for Chairman of the Board. Clerk Neilson motioned to elect Luis Castaneda as Chairman of the Avra Valley Fire District Board of Directors. Director Haffner seconded the nomination. Mr. Castaneda accepted the nomination. After no other nominations, a roll call vote was taken: Vice-Chairman Bauer, aye; Clerk Neilson, aye; Director Armendarez, aye; Director Haffner, aye; Chairman Castaneda, aye. ***Motion carried unanimously, 5:0.***

Vice-Chairman Bauer called for nominations for Vice-Chairman of the Board. Clerk Neilson motioned to elect Sara Bauer as Vice-Chairman of the Avra Valley Fire District Board of Directors. Director Armendarez seconded the nomination. Ms. Bauer accepted the nomination. After no other nominations, a roll call vote was taken: Chairman Castaneda, aye; Vice-Chairman Bauer, aye; Clerk Neilson, aye; Director Armendarez, aye; Director Haffner, aye. ***Motion carried unanimously, 5:0.***

Vice-Chairman Bauer called for nominations for Clerk of the Board. Director Armendarez motioned to elect Eric Neilson to fill the position of Clerk of the Avra Valley Fire District Board of Directors. Vice-Chair Bauer seconded the nomination. Mr. Neilson accepted the nomination. After no other nominations, a roll call vote was taken: Chairman Castaneda, aye; Vice-Chairman Bauer, aye; Clerk Neilson, aye; Director Armendarez, aye; Director Haffner, aye. **Motion carried unanimously 5:0.**

9) Chief's Report

The Fire Chief may update the Board on items of interest relating to but not limited to the following: Response times, vehicles, facilities, labor relations, personnel, finance, grants, communications and/or training. Alternatively, the Fire Chief may provide written comments in the Board Member's packets or by email. The Board Members may ask clarifying questions and they may direct the Chief to place items on future agendas for further discussion or action.

The Chief highlighted the following items from his report:

- \$55,000 is still receivable from the State Forestry for wildland fires
- Engine 193 has been delivered to the shop in Casa Grande to have the pump rebuilt.
- Two heaters at Station 194 are not working. An electrician is coming to evaluate and quote a price for repair.
- We had a water leak at Station 191. The repairs have already been completed at a cost of \$375.
- Vice-Chairman Bauer inquired about the grant for 4 air pack bottles which Capain Coody wrote. Chief Delfs confirmed that the grant was successfully received and that we plan to write another grant next year for 4 more bottles.
- Vice-Chairman Bauer inquired about sponsoring a firefighter to go through the paramedic program at Pima College. Chief Delfs responded that firefighter Adrian Koch will be entering the program.
- Vice-Chairman Bauer inquired about the effects of the road construction at the Pinal airpark exit. Chief Delfs responded that we have been able to navigate around the construction and only slightly impact response times.

10) Review, Discussion and possible Action to approve the November 2018 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*.

Vice-Chairman Bauer motioned to approve the November 2018 financial reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Haffner seconded. **Motion carried unanimously, 5:0.**

11) Reports of Board Members and Staff

Directors Haffner, Armendarez and Neilson attended the one day AFDA training on November 30 in Phoenix. Director Haffner commented that it was a great way to obtain all the required classes in one day.

12) Future Agenda Items

13) Date of Next Board Meetings: **Friday, January 25, 2019**

14) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Chairman Castaneda seconded. **Motion carried unanimously, 5:0.** Meeting adjourned at 8:30 AM. **Recording Off.**

SIGNED

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Thomas Armendarez James Haffner

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