

MINUTES

AVRA VALLEY FIRE DISTRICT

PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS



Meeting Date: Wednesday, June 22, 2016
Meeting Time: 10:00 AM
Location: 21021 E. Homestead Drive, Red Rock, AZ 85145

Recording On

1) **Call To Order** Chairman Castaneda called the meeting to order at 10:02 AM.

2) **Pledge of Allegiance** The *Pledge of Allegiance* was recited by all present.

3) **Roll Call** Secretary Palmquist called roll. In attendance:

Chairman Castaneda, Jr.
Vice-Chairman Bauer
Clerk Neilson
Director Horch
Director Armendarez

Chief Delfs
Lorrie Palmquist, Finance/Admin

One resident was in attendance.

4) **Public Hearing on Proposed Budget FY 2017**

Pursuant to A.R.S. 48-805 and 48-807, The Avra Valley Fire District through its Board of Directors, has prepared an annual budget that contains detailed estimated expenditures for the fiscal year and clearly shows salaries payable to employees of the District, including the Fire Chief. In accordance with State statute, the proposed budget was posted in four public places and on the District's website for twenty days prior to holding this Public Hearing for the purpose of adopting said budget. Copies of the budget have also been made available to members of the public upon written request to the District. A second Public Hearing will be held at 6:00 this evening at Station 191. Following the second Public Hearing, the District Board may adopt the budget, whereafter a complete copy of the Adopted FY 2017 Budget shall be posted in a prominent location on the District's official website within seven business days and shall be retained on the website for at least sixty months.

4.1) **Public Comment on the FY 2017 Budget and the possible call for an override election for the purpose of requesting additional secondary property tax revenue for the District pursuant to ARS 48-807 sec 5.**

Hearing no comment or discussion from the public, Vice-Chairman Bauer motioned to adjourn the Public Hearing. Director Horch seconded. *Motion carried unanimously, 5:0.*
Public Hearing adjourned and the regular Board meeting reconvened at 10:10 AM.

5) Recognition of Personnel

Chief Delfs presented a 5-year service pin to Clerk Erick Neilson, thanking him for his years of dedicated service.

6) Approval of the Minutes from the Regular Meeting held May 25, 2016

Director Horch motioned to approve the Minutes from the regular Board meeting held May 25, 2016. Clerk Neilson seconded. *Motion carried unanimously, 5:0.*

7) Call To The Public **NONE**

8) Announcements, Current Events & Correspondence

- AFDA conference July 14-16, 2016, Renaissance Phoenix Glendale Hotel & Spa
- “Thank you” note received from resident
- Letter to Governor Ducey praising Avra Valley Fire District: A resident of Red Rock recently wrote a letter to Governor Ducey praising the performance of our personnel. The resident received a response from the Governor which he forwarded to the District. The Letter of Commendation will be framed to hang at Station 194. The Chairman expressed congratulations to the District.
- Vice-Chairman Bauer expressed congratulations to Chief Delfs on being honored with a Congressional First Responder of Distinction Award recently presented to him by Congresswoman Martha McSally.

9) Chief’s Report The Chief addressed the Board commenting on the following items from his report:

- The wildland agreement has been finalized. The District has already responded to the Mule Fire and is currently deployed to a fire in New Mexico.
- Three employees resigned recently. One medic has been hired and the badge pinning will be next month.
- Open enrollment was held at the beginning of June. Benefits have been updated accordingly.
- During the first half of 2016, only three claims have been submitted for injuries, none of which required any time missed from work.
- The District has issued a ban on open burning June 6 through September 6.
- The metal on the old bay at Station 193 is being completed today and we will have firefighters in the station as of July 1.

10) Review, Discussion and possible Action to approve the May 2016 Financial Reports and authorize the Chairman and Clerk to sign the Certificate of Review.

Vice-Chairman Bauer motioned to approved the May 2016 Financial Reports and authorize the Chairman and Clerk to sign the *Certificate of Review*. Director Horch seconded.
Motion carried unanimously, 5:0.

11) Review, Discussion and possible Action to (1) call for an override election held for the purposes of requesting additional secondary property tax revenue for the District and (2) if the voters approve the levy then (a) \$ 1,613,854 may be collected in the first year compared to \$1,498,578 , and (b) the estimated secondary property tax rate of \$3.50 to fund the proposed levy under subdivision (a) of this paragraph in the first tax year compared to the secondary property tax rate of \$3.25 levied in the current year.

The Chairman asked that this item be tabled until after the second Public Hearing to be held this evening at Station 191.

12) Review, Discussion and possible Action to give the Chairman authority to sign the election IGAs with the Counties for the November 2016 general election

Vice-Chairman Bauer motioned to give the Chairman authority to sign the election IGAs with the Counties for the November 2016 general elections. Director Armendarez seconded.
Motion carried unanimously, 5:0.

13) Review, Discussion and possible Action to direct staff to cast the ballot for the 2016 AFDA Board of Directors elections

After brief discussion, staff was given authority to cast the AFDA ballot.

14) Review, Discussion and possible Action to approve the Northwest Fire District Inter-Governmental agreements for Dispatch Services and IT services

Vice-Chairman Bauer motioned to approve the Northwest Fire District IGA for Dispatch and IT services as presented. Director Horch seconded. **Motion carried unanimously, 5:0.**

15) Review, Discussion and possible Action to approve the surplus sale of 2004 command vehicle #108

Chief Delfs addressed the Board stating that old command unit 108 is in need of repairs estimated at \$3000, but currently only has an estimated value of \$2400 (about half of Blue Book). Director Horch motioned to approve the surplus sale of the 2004 command vehicle #108. Vice-Chairman Bauer seconded. **Motion carried unanimously, 5:0.**

16) Reports of Board Members and Staff

- Chairman Castaneda stated that he attended the recent function where Chief Delfs was awarded the First Responder of Distinction award by Congresswoman McSally. The Chairman expressed congratulations to the Chief.
- Vice-Chairman Bauer reported that she recently attended a Meet & Greet function for the Board of Supervisors held at Ak-Chin in Maricopa

17) Future Agenda Items

The Chairman reminded everyone about the second Public Hearing and brief Board meeting to be held this evening at 6:00 PM at Station 191 on Silverbell Road

18) Date of Next Board Meeting - July 27, 2016

19) Adjournment

Vice-Chairman Bauer motioned to adjourn the meeting. Director Armendarez seconded.
Motion carried unanimously, 5:0. Meeting adjourned at 10:38 AM.

Recording Off.

SIGNED

DATE

Board Members

Luis Castaneda, Jr. Sara Bauer Eric Neilson Brian Horch Thomas Armendarez

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